

Town of Sturbridge
Design Review Committee

Meeting Minutes

December 3, 2013

Meeting convened: 7:00 PM
Meeting adjourned: 8:37 PM

Attendees: Design Review Committee (DRC Chris Castendyk, Elaine Cook, Fran O'Connell, Chris Wilson Town Planner Jean Bubon and applicants

Location: Central Office Building Second Floor Meeting Room

Agenda:

- **Sturbridge Eye Care - 135 Main Street**
- **Porchlight Investment - 502 Main Street**
- **Approval of November 19, 2013 Meeting Minutes**
- **Old Business**
- **New Business**
- **Adjournment**

135 Main Street - Sturbridge Eye Care

Re: Design approval of new building and multi tenant signage

Zone: Commercial District

Agent: Gail Chandler, Diversified Designs

Proposal: #1 - Building Sign - Installation of 96" x 16" sign, 1/2 " MDO with HP Vinyl graphics

Colors: Black background, Green Logo, White graphics Sign to be positioned over window to right of entry

Documents reviewed: computer generated rendering

Lighting: n/a

DRC comments/concerns: none

Motion to approve: Chris Castendyk Second: Elaine Cook Vote 4-0

Proposal #2 - Multi tenant sign - Installation of 11 1/2" x 42" double face sign, materials same as for building sign

Colors: To match existing multi tenant signs - Green graphics on tan background

Documents reviewed: computer generated rendering

Lighting: n/a

Landscaping: n/a

DRC comments/concerns: none

Motion to approve: Chris Castendyk Second: Elaine Cook Vote 4-0

502 Main Street - Porchlight Investments

Re: Applicant's request to discuss recent DRC disapproval of the design proposed for the architectural changes to the façade of the building and further discussion as to whether there is any modification of the building that would be acceptable to both parties.

Agents: Dan Gonya

Sinead Gallivan - Architectural designer

William Masello - Project Architect

Mr. Gonya gave a power point presentation of the proposed project . A discussion period followed, ending with an potential idea by the Project Architect, Mr. Masello, on how the design might be modified to protect the integrity of the façade of the building .

Approval November 19, 2013 Meeting Minutes

Motion to approve: Chris Castendyk Second: Fran O'Connell Vote 3-0-1

Old Business:

Fran O'Connell reported the Commercial Tourist Revitalization Committee's favorable impression of the Rovezzi landscaping plan which was brought to the DRC board at its last meeting.

New Business:

Violations of the sign by-law noted by board members:

135 Main Street - Coldwell Banker has three signs with 2 being allowed by the town's by laws

Staples - large draped sign USPS and mounted neon sign USPS

Thai Palace, Crabtree, and Antique Center : The DRC - approved new ladder sign for these businesses was installed weeks ago. The previously existing ladder sign positioned near the buildings have yet to be removed.

Adjournment

Motion to adjourn: Elaine Cook Second: Fran O'Connell Vote 4-0

Prepared by Chris Wilson

Cc Jean Bubon, Town Planner
Shaun Suhoski, Town Administrator
R. Camacho, Building Inspector
Board of Selectmen
L. Wong
D. Trapasso